



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

7 May 2025

OFFICE MEMORANDUM

No. 63 s.2025

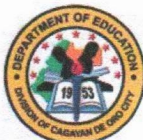
TO: DERROLD MARL S. AVES - SEPS
MARY CARESS T. GALONO – EPS II
ANGELA VINCENT A. TORRES – PDO I
MARLON FILIPNO - DRIVER
This Division

ATTENDANCE TO THE NATIONAL AND LOCAL ELECTION CANVASSING

1. This is to inform all concerned officials to assist the Schools Division Superintendent during the canvassing, including but not limited to the preparation of the minutes of the meeting, management of attendance, and other functions related to the Board of Canvassers – Secretariat, until the canvassing is completed.
2. Selected personnel shall arrive before 1:00 o'clock in the afternoon on May 12, 2025, at the Session Hall, Sangguniang Panglungsod, Cagayan de Oro City.
3. Compensatory Time Off (CTO) will be granted to the selected personnel.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

AVT / OM – Election
0006/May 7, 2025



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